In collaboration with
**Embassy of Japan in Bangladesh
&
The Japan Foundation, New Delhi**

Japanese Language Teachers' Training Course: Basic (38 hours)

Application Instructions

1. Program Outline:

(1) Duration：**5th January 2025 –28th January 2025**

This course will be conducted in **hybrid mode.**

The detailed class schedule is given below:

ONLINE:

Platform: Zoom

Dates: 5th January, 6th January, 8th January, 9th January, 13th January, 14th January and 16th January.

Time: 18:30 – 21:30 (BST)

* 19th January, 21st January and 23rd January will be the consulting and preparation day for lesson plans and mock classes for those who are necessary.

OFFLINE: (mock classes)

Venue: Embassy of Japan in Bangladesh

Dates: 26th January, 27th January, 28th January

Time: 10:00 - 17:00 (BST) (13:00 - 14:00 Lunch break)

* On 28th January the certificate awarding ceremony will be held after the session.

(2) Method:

Preparation of internet connection and other equipment like laptop, headset, and Wi-Fi connectivity (preferably regular and mobile) should be made by the applicants. In case, the connectivity issue is found a hurdle, the application will not be considered.

(3) Description of the Program:

This course aims at training teachers to enable them to acquire the ability to prepare lesson plan and teach Japanese language (beginner level). It may be noted that the course offers training in fundamental teaching methods of Japanese language and is not aimed at increasing proficiency in the language. **This course will be taught in Japanese.**

(4) Number of Trainees：20

(5) Certification:

Certificates will be issued jointly by Embassy of Japan in Bangladesh and The Japan Foundation, New Delhi after successful completion of the course (attendance 80% above, submission of all the assignments, 2 mock classes).

2. <u>Course fee</u>: Free

3. <u>Eligibility</u>:

    (1) Individuals who are currently teaching at Japanese Language Institution in Bangladesh when applying.

    (2) Individuals who have JLPT N4 level or above. Desirable level, however, is N3.

        (JLPT: Japanese Language Proficiency Test).

4. <u>Selection Policy</u>:

Screening will be made on whether the application form has been filled correctly and if the eligibility criteria is met. Online interview will be conducted to check above criteria.

* In case of lack of communication and/or response from the applicants' side during the process of selection, the applicant will be considered 'not selected'.

5. <u>Application Procedures</u>:

    (1) Application Documents:

        A. Application Form: All columns in the application must be duly filled. Incomplete applications will not be considered.

        B. Copy of the JLPT: to be uploaded

        C. Essay on "**What kind of teacher do you want to be?**" (300 letters in Japanese and English, hand-written): to be uploaded

    (2) Application Deadline and Submission Method:

        Please apply from link below. Deadline is **8th December 2024 (by 18:00 BST)**
https://forms.gle/94Nea3q7sRp4UhwU7

        A. It is recommended to participate in this program from a computer with a stable access to internet.

        B. In case, you wish to make changes or add information in your application after the submission, please contact us, but not later than **9th December**.

        C. Online Screening interview: **10th December (Tuesday) - 12th December (Thursday)**

6. <u>Notification of Results</u>:

    (1) Screening Result will be announced on **13th December 2024**

    (2) Please note that any query regarding the reasons for rejection will not be entertained.

7. <u>Query</u>:

Queries regarding the application procedure, may be sent at **praveen_rawat@jpf.go.jp**

Supported by Japanese Language Teachers' Association of Bangladesh (JALTAB) and Japanese Universities Alumni Association in Bangladesh (JUAAB)

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